

**St. Mary's County Emergency Services Board
Wednesday, August 14, 2019**

1. CALL TO ORDER

Meeting was called to order at 1900.

2. ROLL CALL

Hattie Norris, St. Mary's County Ambulance and Rescue President
Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB
JA Nelson, President of Fireboard Association
James Mattingly III, Chair of ESB
Steve Facini, Vice-Chair of ESB
Gary Bell, County Fire Chief
Dan Geary, Jurisdictional Medical Director

Members Absent:

Stephen Walker, Director of Emergency Services

A. Review & Approve Minutes

I move to approve the minutes of the August 2, 2019, special meeting as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell

I move to approve the minutes of the June 12, 2019, meeting as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell

3. PRESENTATION

4. COMMITTEE REPORTS

A. Code Blue

Shawn Davidson gave an update on the Code Blue meeting. Gerald Gardiner is working on the language for the policy and will have more information the next meeting.

5. OLD BUSINESS

A. By-Laws - Committees

Anuj Patel, Assistant County Attorney gave a presentation to explain the sub-committee roles and responsibilities per the By-Laws of the board.

At the meeting, a few questions were asked for the office of the county attorney to research and respond to.

1. Is video recording required at the sub-committee meeting?
2. Are advisory groups subject to the same regulations?

B. CAD Upgrade

Chris Thompson gave an update on the CAD Procurement Status.

C. Harris Radio System / Bi-Directional Antennas

Larry Miedzinski gave an update on the Harris System and to brief the ESB on the status of Bidirectional Antenna (BDA) installation in the 14 buildings identified during the radio system testing.

D. Request for Assistance

James Mattingly, III gave an update on the request that was received from the Seventh District Volunteer Rescue Squad to the Commissioners of St. Mary's County for assistance in EMS staffing.

After a short discussion it was decided to task Mr. Walker to look into where we are and what has happened with the 7th District Request.

The Board suggested that Finance to attend the next meeting.

E. Operating Budget Instructions to Fire and Rescue / Timeline

I move that the Executive Committee form a work group with staff at the Finance Office designated by the CFO to revise the Budget Submission Rules for the FY21 budget submissions to be review at the October ESB meeting.

Motion by James Mattingly, second by Gary Bell.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell

6. NEW BUSINESS

A. EMS Operational Program Manager

Dr. Dan Geary gave a briefing on the personnel action to hire an EMS Operational Program Manager.

B. Emergency Communication Center Building Expansion

Gerald Gardiner briefed the board on the status of the architecture and engineering effort for the proposed ECC Expansion.

7. BOARD MEMBER

8. PUBLIC COMMENTS

Public Comments were given by:

Danny Davis, 25278 Sotterley Rd, Hollywood, MD 20636

A. Concerns on Sprinkler Ordinance

I make a motion that the Emergency Services Board sends a letter having the Commissioners to not support the Worcester County efforts in changing the law allowing citizens to opt out of the fire sprinkler requirements.

Motion by JA Nelson, second by Steve Facini.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell

9. ADJOURN

A. Motion to Adjourn

I move to adjourn the meeting at 1958.

Motion by Steve Facini., second by Gary Bell

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, James Mattingly, Steve Facini, Gary Bell

Mary Ann Gardiner, Recorder

Minutes approved by the Emergency Services Board on October 10, 2019.